



TO: Motel 6/Studio 6 – Owners and GMs
FROM: Mike McGeehan, Vice President Franchise Operations
DATE: January 20, 2012
SUBJECT: Approved Soap Vendor

As we begin this year, we want to take an opportunity to send a housekeeping note to our Franchisees.

It's really just a simple reminder that the bar soap used in guest bathrooms is one of the few amenities offered to our guests. This trademarked, logoed soap is used to enhance consistency throughout the brands. As such, it may only be ordered through our approved soap vendor, **HD Supply**.

We have recently observed several Franchisees ordering soap through different vendors. Therefore, in order to maintain uniformity throughout the brands, we recommend that you take a minute to look at your invoices, and if need be, make adjustments to future ordering of your bar soap through our authorized vendor, **HD Supply**.

Thank you in advance for your attention to this matter. For ordering information, please contact your Procurement Supplier Coordinator.